



A caring family of
happy learners

Acceptable Use Policy

- I will look after all the school IT equipment and use it properly.
- I will not use anyone else's passwords or access their files.
- I will only share my username or password with trusted adults.
- I will tell an adult if I see anything which upsets me.
- I will only use a website if I have had permission/instruction to do so from an adult.
- I will always ask before downloading from the internet or using files I have brought into school because I understand the risks from virus infections.
- Any work I upload to the internet will be my own.
- I will only take a photograph or video of someone if they say it is alright and I have been given permission by an adult, when in school, to do so.
- All the messages I send will be polite.
- I will not post anything online which upsets other people.
- I will use a safe online name and not give away my personal information or talk to people I do not know using the internet.
- I understand that the school may check my use of IT and talk to my parent or carer if they are worried about my online safety.
- I understand that if I do not follow these rules, I may not be allowed to use the school computers or internet for a while, even if it was done outside school.

Year 5 and 6 Only

- In Year 5 & 6 and with parents' permission, I will only bring my mobile phone or smart watch into school with the consent of my teacher. I will switch off my mobile phone before entering the school grounds and remove any smart watches (no fitbits) in the classroom. I will follow the school rules on storage of my device during the school day. I understand that I bring my mobile phone /smart watch into school at my own risk and that school is not responsible for any loss or damage of any personal devices.

Pupil name.....

I confirm that I have read and understood this policy.

Signed.....

Relationship to child.....

Reviewed March 2024